

This is our decision for your (check only one):

Grievance/Complaint **Appeal**

Date of Decision: Click or tap here to enter text.
To: Click or tap here to enter text.
Address: Click or tap here to enter text.

This letter is your official notice that Families United Network, Inc./FUN Academy/Liberty Manor has received your grievance/complaint or appeal on Click or tap here to enter text.. We have reviewed your grievance/complaint or appeal and made the following decision:

Click or tap here to enter text.

Questions?

If you have any questions, please contact Click or tap here to enter text. at Click or tap here to enter text..

Copies provided to: Copies of your grievance/complaint will go to any of the people whose titles you checked on the Grievance Appeal Notification form.

- County Caseworker Click or tap here to enter text.
- Private Provider Caseworker Click or tap here to enter text.
- Juvenile Probation Officer Click or tap here to enter text.
- Mental Health Caseworker Click or tap here to enter text.
- Group Home Worker/Staff Click or tap here to enter text.
- Intellectual Disability Caseworker Click or tap here to enter text.
- Guardian ad Litem Click or tap here to enter text.
- Attorney/Lawyer Click or tap here to enter text.
- Court Appointed Special Advocate Click or tap here to enter text.
- Department of Aging Click or tap here to enter text.
- None indicated Click or tap here to enter text.

<u>Agency Signature</u>	<u>Print Name</u>	<u>Date</u>
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Tell us if you agree:

I agree with this decision:	(Initial) _____	Date: _____
I do not agree with this decision:	(Initial) _____	Date: _____

If you do not agree:

If you do not agree with this decision, you have the right to appeal it. If you wish to appeal it, please complete the Grievance or Appeal Notification Form/Participant Complaint Form and check "appeal".

<u>Client Signature</u>	<u>Print Name</u>	<u>Date</u>
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